Blackburn Creek Community Development District

12051 Corporate Blvd., Orlando, FL 32817 Phone: 407-382-3256, Fax: 407-382-3254

The regular meeting of the Board of Supervisors of the **Blackburn Creek** Community Development District is scheduled for **Wednesday**, **September 12**, **2018 at 12:30 p.m.** at 5800 Lakewood Ranch Blvd, Sarasota, FL 34240. Following is the advance agenda for the meeting.

Call in Number: 855-747-8824 (New)

Participant/Guest code: 859458 (New)

BOARD OF SUPERVISORS' MEETING AGENDA

• Roll Call to Confirm Quorum

- Public Comment Period [for any members of the public desiring to speak on any proposition before the Board]
- 1. Consideration of the Minutes of the August 8, 2018 Board of Supervisors' Meeting

Business Matters

- 2. Ratification of Payment Authorization No. 54 & 55
- 3. Review of District Financial Statements (provided under separate cover)

Other Business

- Staff Reports
 - o Attorney
 - o Engineer
 - o Manager
- Audience Comments and Supervisors Requests

Adjournment

BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT

Minutes of the August 8, 2018 Board of Supervisors' Meeting

MINUTES OF MEETING

BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT
Board of Supervisors Meeting
Wednesday, August 8, 2018
5800 Lakewood Ranch Blvd.
Sarasota, FL 34240
12:30 P.M.

Present and constituting a quorum:

John Blakley Eddie Gaudette

Eddie Gaudette Ivory Crofoot

Pete Williams

Dale Weidemiller

Assistant Secretary

Vice Chairperson

Chairperson

Assistant Secretary

Assistant Secretary

(via phone)

Also present were:

Vivian Carvalho

District Manager- Fishkind & Associates, Inc.

Sonali Patil

Fishkind & Associates, Inc. Neal Communities

Jim Schier Trenton Tidwell

District Engineer- Kimley-Horn

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Carvalho called to order the meeting of the Board of Supervisors of the Blackburn Creek Community Development District to order at 12:30pm and proceeded with roll call. The persons in attendance are as outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the July 11, 2018 Board of Supervisors' Meeting

The Board reviewed the minutes.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the minutes of the July 11, 2018 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Public Hearing on Adopting the Fiscal Year 2019 Budget and Appropriating Funds

- a) Public Comments and Testimony
- b) Board Comments
- c) Consideration of Resolution 2018-14, Adopting the Fiscal Year 2019 Budget and Appropriating Funds.

Ms. Carvalho requested a motion to open the public hearing.

On MOTION by Mr. Williams, seconded by Mr. Gaudette, with all in favor, the Board opened the Public Hearing.

Ms. Carvalho stated that the budget reflects the changes that were made at the preliminary budget approval meeting. She noted that the Debt Service Assessment Schedule is behind the budget for the Series 2013 A Bonds and the Series 2015 A2 Bonds.

Mr. Williams asked if District staff feels that the budget amount is still a good number. Ms. Carvalho responded that there were some line items that were changed at the preliminary budget approval meeting and she believes that this is still a good number.

On MOTION by Mr. Williams, seconded by Mr. Gaudette, with all in favor, the Board approved Resolution 2018-14, Adopting the Fiscal Year 2019 Budget and Appropriating Funds.

Ms. Carvalho requested a motion to close the public hearing.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board closed the Public Hearing.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2018-15, Adopting an Assessment Roll for Fiscal Year 2019 and Certifying Special Assessments for Collection

Ms. Carvalho explained that the resolution will be finalizing the Assessment Roll and proceeding with certifying the assessments to the Tax Collector. Mr. Williams asked if District staff noticed the Landowners of the increase from last year to this year. Ms. Carvalho responded no because when it was proposed it was not an increased from the original threshold.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved Resolution 2018-15, Adopting an Assessment Roll for Fiscal Year 2019 and Certifying the Assessments for Collection through the Tax Collector.

SIXTH ORDER OF BUSINESS

Ratification of Payment Authorization No. 53

Ms. Carvalho stated that these payment authorizations have been approved by the Chair and paid; the Board is ratifying the action. Mr. Williams asked if the invoice to Carr, Riggs, & Ingram is the final balance and Ms. Carvalho responded yes.

On MOTION by Mr. Williams, seconded by Mr. Gaudette, with all in favor, the Board ratified Payment Authorization No. 53.

SEVENTH ORDER OF BUSINESS

Review of District Financial Statements

The Board reviewed the financial statements. Ms. Carvalho noted that the financial statements are through June 30, 2018.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board accepted the Financial Statements.

EIGHTH ORDER OF BUSINESS

Staff Reports

Attorney - Not Present

Engineer – No Report

Manager – Ms. Carvalho noted that the Board must set the Fiscal Year 2019 Meeting Schedule. The Board of Supervisors currently meets on the second Wednesday of every month. This new schedule will start on October 10, 2018 thru September 11, 2019 at 12:30 p.m. at 5800 Lakewood Ranch Blvd, Sarasota, FL 34240. Mr. Williams recommended adjusting the time to 12:15 p.m.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the Fiscal Year 2019 Meeting Schedule as amended to be held on the second Wednesday of every month starting on October 10, 2018 thru September 11, 2019 at 12:15pm at 5800 Lakewood Ranch Blvd, Sarasota, FL 34240.

NINTH ORDER OF BUSINESS

Audience Comments and Supervisors Requests

There were no Supervisor requests and no audience comments.

TENTH ORDER OF BUSINESS

Adjournment

There was no additional business to discuss. Ms. Carvalho requested a motion to adjourn.

<u> </u>	ng of the Board of Supervisors of the evelopment District was adjourned.
Secretary/Assistant Secretary	Chair/Vice-Chair

On MOTION by Mr. Williams, seconded by Mr. Gaudette, with all in

BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Authorization No. 54 & 55

BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Authorization No. 54

8/7/2018

Item No.	Payee	Invoice No.		
		710.		Fund
1	Board Members Meeting 7/11/2018			
	Priscilla Heim	MTG07112018	\$	200.00
	Pete Williams	MTG07112018	\$	200.00
	John Blakley	MTG07112018	\$	200.00
	Ivory Crofoot	MTG07112018	\$	200,00
	Eddie Guadette	MTG07112018	\$	200.00
2	Fishkind & Associates, Inc			
	DM Fees & Reimbursements July 2018	22970	\$	2,222.4

TOTAL

\$3,222.45

Secretary / Assistant Secretary

Chairman / Vice Chairman

Blackburn Creek COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: July 11, 2018

(\$200.00 per Supervisor per Meeting)

Board Members:	Present	Absent	Fee
Priscilla Heim Dale-Weidemiller	X		\$200.00
Pete Williams	X		# 200.001
John Blakley Priscilla Heim	X	(<u>v</u>	\$ 200.00L
Ivory Crofoot	X		\$ 200.00
Eddie Guadette		1	\$ 200.00\ \$ 200.00\ \$ 200.00\
Uma 8/1/2018	sl	Total:	1,000.00
001		Approved For	r Payment:
		Chairman / Secre	etary /
		July 11, 2018 Date	-

Fishkind & Associates, Inc. 12051 Corporate Blvd. Orlando, FL 32817

RECEIVED JUL 122018

Blackburn Creek CDD 12051 Corporate Blvd. Orlando, FL 32817 FISHKIND & ASSOCIATES

Invoice

Invoice #: 22970

7/9/2018

File: BlackburnCreekDM BlackburnCreekDM

Blackburn Creek CDD

BlackbumCreekDW	DIACKDUITI CIEEK CDD
Services:	Amount
District Management Fee: July 2018 (0)-051-300-31-02 Website Fee 001-051-300-49-11 Postage (0)-051-300-40-01 Conference Calls 001-051-300-41-01	2,083.33 125.00 7.75 6.37
cuma 8/7/2018	
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Please include the invoice number on your remittance and submit to: Fishkind & Associates, Inc. 12051 Corporate Blvd. Orlando, FL 32817

Ph: 407-382-3256 Fax: 407-382-3254 www.fishkind.com Balance Due

\$2,222.45

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2	05/09/2018	14073987786	12:51PM - 1:35PM	GLOBALMEET® AUDIO	TOLL FREE	1	44	0.09/MIN	3.96	96.0	
NOXUS -	05/09/2018	17272819680	12:54PM - 12:58PM	GLOBALMEET® AUDIO	TOLL FREE	1	4	0.09/MIN	0.36	60.0	
20/2 /	05/09/2018	17272819680	12:56PM - 1:02PM	GLOBALMEET® AUDIO	Tout FREE	1	9	0.09/MIN	0.54	5.13	
· //	05/09/2018	19417201605	12:58PM - 1:35PM	GLOBALMEET® AUDIO	TOLL FREE	1	37	0.09/MIN	3.33	0.80	
2	05/09/2018	19417488080	1:00PM - 1:50PM	GLOBALMEET® AUDIO	TOLL FREE		90	0.09/MIN	4.50	1.09	
	05/09/2018	17274217579	1:02PM - 1:36PM	GLOBALMEET® AUDIO	TOLL FREE	1	34	NIM/60.0	3.06	27.4	
1371	05/09/2018	19413043400	1:03PM - 1:50PM	GLOBALMEET® AUDIO	TOLL FREE	1	27	0.09/MIN	4.23	1.03	
	05/09/2018	19413281111	1:10PM - 1:50PM	GLOBALMEET® AUDIO	TOLL FREE	1	07	0.09/MIN	3.60	. 88.0	39.14
5188863	05/14/2018	14073823256	10:55AM - 11:05AM	GLOBALMEET® AUDIO	TOLL FREE	1	10	0.09/MIN	0.90	5.23	
うつって	05/14/2018	18132812222	10:56AM - 11:44AM	10:56AM - 11:44AM GLOBALMEET® AUDIO	TOLL FREE	1	87	0.09/MIN	4.32	1.04	
そろろ	05/14/2018	19413599000	11:01AM-11:44AM	11:01AM-11:44AM GLOBALMEET® AUDIO	TOLL FREE	1	43	0.09/MIN	3.87	5.94	
	DS/14/2018	14073823256	11:03AM - 11:44AM	11:03am - 11:44am GLOBALMEET® AUDIO	TOLL FREE	1	41	NIM/60.0	3.69	0.89	15.86
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ふぶ	05/22/2018	14073823256	10:57AM - 11:36AM	10:57AM - 11:36AM GLOBALMEET® AUDIO	TOLL FREE	1	39	0.09/MIN	3.51	58.0	
ファランブし	05/22/2018	18137872699	10:57AM - 11:11AM	10:57AM - 11:11AM GLOBALMEET® AUDIO	TOLL FREE	1	14	0.09/MIN	1.26	05.0	
	05/22/2018	19413599000	11:02am - 11:33am	GLOBALMEET® AUDIO	TOLL FREE	1	31	0.09/MIN	2.79	89.0	12.74
5188863	05/31/2018	19413599000	10:18AM - 10:35AM	10:18AM - 10:35AM GLOBALMEET® AUDIO	TOLL FREE	. 1	17	0.09/MIN	1.53	95.0	
5.00	05/31/2018	14079487908	10:28am - 10:34am	10:28am - 10:34am GLOBALMEET® AUDIO	TOLL FREE	1	9	0.09/MIN	0.54	6.13	2.58
5188863 C	05/31/2018	19413599000	10:33AM - 12:19PM	10:33AM - 12:19PM GLOBALMEET® AUDIO	TOLL FREE	1	106	0.09/MIN	9.54	2.31	4
7	05/31/2018	14079487908	10:33am - 12:19PM	10:33am - 12:19PM GLOBALMEET® AUDIO	TOLL FREE	1	106	0.09/MIN	9.54	2.31	
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Account Summary Report

Date Range: June 1, 2018 to June 30th, 2018
Meter Group: All Meters
Meter 1W00 - 1376538 OLD at ORLANDO, FL
Meter 4W00 - 0347354 at ORLANDO, FL
Meter Details

<u>Location</u>	Meter Name	Serial Number	PbP Account Number
ORLANDO, FL	4W00 - 0347354	0347354	24978470
ORLANDO, FL	1W00 - 1376538 OLD	1376538	24978470

Account Summary

Account	Sub Account	Pieces	Total Charged
Blackburn Creek		10	\$7.750
			proceedings of constraint sections and
	Grand Total	in particular production field interes-	\$7,750

BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Authorization No. 55

8/28/2018

Payee	Invoice		General
	No.		Fund
Board Members Meeting 8/8/2018			
Dale Weidemiller		\$	200.00
Pete Williams	14.96		200.00
John Blakley			200.00
Ivory Crofoot	m w	\$	200.00
Eddie Guadette		\$	200.00
Fishkind & Associates, Inc			
DM Fees & Reimbursements August 2018	23144	\$	2,229.12
	TOTAL		\$3,229.12
Secretary / Assistant Secretary	Chairman / \	<i>f</i> i Ol	
	Board Members Meeting 8/8/2018 Dale Weidemiller Pete Williams John Blakley Ivory Crofoot Eddie Guadette Fishkind & Associates, Inc DM Fees & Reimbursements August 2018	Board Members Meeting 8/8/2018 Dale Weidemiller Pete Williams John Blakley Ivory Crofoot Eddie Guadette Fishkind & Associates, Inc DM Fees & Reimbursements August 2018 TOTAL	Board Members Meeting 8/8/2018 Dale Weidemiller \$ Pete Williams \$ John Blakley \$ Ivory Crofoot \$ Eddie Guadette \$ Fishkind & Associates, Inc DM Fees & Reimbursements August 2018 23144 \$

Blackburn Creek COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: August 8, 2018

(\$200.00 per Supervisor per Meeting)

Board Members:	Present	Absent	Fee
Dale Weidemiller			\$ 200.00
Pete Williams			# 200,001
John Blakley			# 200,001
vory Crofqot			# 200.001
Eddie Guadette		-	\$ 200.00V
		Total:	\$ 1,000.00
		i otal.	A 110-

cyma 8/28/2018 001-051-1000-13-01

Approved For Payment:

Chairman / Secretary

August 8, 2018 Date

Fishkind & Associates, Inc. 12051 Corporate Blvd. Orlando, FL 32817 FISHKIND & ASSOCIATES

Blackburn Creek CDD 12051 Corporate Blvd. Orlando, FL 32817

Invoice

Invoice #: 23144 8/9/2018

File: BlackburnCreekDM

Blackburn Creek CDD

BlackburnCreekDM	Dia	CKDUITI CTEEK CDD
Services:	e e	Amount
District Management Fee: Aug 2018 Od ~051-3000-31-02 Website Fee on -051-3000-49-11 Postage 001-051-3000-42-01 Conference Calls on -051-300-41-0) UPS 001-051-3000-42-0		2,083.33 125.00 14.53 3.69 2.57
C4Ma 8/28/2018	RECEI	ED AUG 1 4 2018

Please include the invoice number on your remittance and submit to: Fishkind & Associates, Inc. 12051 Corporate Blvd. Orlando, FL 32817

Ph: 407-382-3256 Fax: 407-382-3254 www.fishkind.com Balance Due

\$2,229.12



Account Summary Report

Date Range: July 1, 2018 to July 31, 2018 Meter Group: All Meters Meter 1W00 - 1376538 OLD at ORLANDO, FL Meter 4W00 - 0347354 at ORLANDO, FL

Meter Details

<u>Location</u>	Meter Name Serial Number	PbP Account Number
ORLANDO, FL	4W00 - 0347354 0347354	24978470
ORLANDO, FL	1W00 - 1376538 OLD 1376538	24978470

Account Summary

Account	Sub Account	Pleces	Total Charged
Blackburn Creek CDD		12	\$14.530
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Contract the contract of the c	Grand Total		\$14,530

invoice

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26116067 06/30/2018 7945016 07/30/2018

INVOICE NUMBER
INVOICE DATE
ACCOUNT NO.
DUE DATE
TAX ID

AMOUNT DUE

DUE USD\$1,593.87

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	1	06/13/2018	19413043400	1:01PM - 1:17PM	GLOBALMEET® AUDIO		TOLL FREE	TOLL FREE 1		1	1 16	1 16 0.09/MIN
5188863	2	06/13/2018	17272819680	1:40PM - 1:44PM	GLOBALMEET® AUDIO		TOLL FREE	TOLL FREE 1		1	1 4	1 4 0.09/MIN
5188863	(X. K.	06/13/2018	19413281111	1:42pm - 2:48pm	GLOBALMEET® AUDIO		TOLL FREE	TOLL FREE 1		1	1 66	1 66 0.09/MIN
	1000	06/13/2018	19413043400	1:44PM - 2:34PM	GLOBALMEET® AUDIO		TOLL FREE	Tou Free 1		1	1 50	1 50 0.09/MIN
5188863		06/18/2018	14073823256	11:27AM - 11:33A	11:27AM - 11:33AM GLOBALMEET® AUDIO	- 1	TOLL FREE	TOLL FREE 1		1	1 6	1 6 0.09/MIN
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	000	06/18/2018	18502945184	11:32AM - 11:42	11:32AM - 11:42AM GLOBALMEET® AUDIO		TOLL FREE	TOLL FREE 1		1	1 10	1 10 0.09/MIN
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5188863	0000	06/26/2018	19413064730	10:54AM - 11:27	10:54AM - 11:27AM GLOBALMEET® AUDIO		TOLL FREE	FOLL FREE 1		1	1 33	1 33 0.09/MIN
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	1.	06/26/2018	14073823256	11:02AM - 11:45	11:02AM - 11:45AM GLOBALMEET® AUDIO	- 1	TOLL FREE	TOLL FREE 1		1	1 43	1 43 0.09/MIN
	20000	06/26/2018	19413599000	11:04AM - 11:45	11:04am - 11:45am GLOBALMEET® AUDIO		TOLL FREE	TOIL FREE 1	and III and	1	1 41	1 41 0.09/MIN
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TOTAL PRE-TAX												

MODERATOR

1685747 - Kami Vanderpool

LOCATION

Orlando, FL

읶		Payer Shipper JENNIFE Bill Reference: Beach, Amelia, LRSD, Blackburn	UPS No: 1Z1Y9R280391322891 Pickup Date 07/02/2018 Service Level Commercial Gro Weight 1 lb Zone 006
	Beach, Amelia, LRSD, Blackburn 🖓	JENNIFER GLASGOW nelia, LRSD, Blackburn	R280391322891 Shipper 07/02/2018 FISHKIND & ASSOCIATES Commercial Ground 12051 CORPORATE BLVD 1 lb ORLANDO 006 FI 32817
	n 🕄 1 count	SAINT PAUL MN 55108 LOCKBOX SERVICES-12-	Receiver U.S. BANK, N.ACDD EP-MN-01LB 1200 ENERGY PARK DRIVE
	Total Sub Total		Freight Fuel Surcharge
Page 5 of 10	12.83 12.83		11.95 0.88
(S)	10.26		9.56 0.70

BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT

District Financials (provided under separate cover)