

Blackburn Creek Community Development District

12051 Corporate Blvd., Orlando, FL 32817
Phone: 407-382-3256, Fax: 407-382-3254

The regular meeting of the Board of Supervisors of the **Blackburn Creek** Community Development District is scheduled for **Wednesday, October 10, 2018 at 12:15 p.m.** at 5800 Lakewood Ranch Blvd, Sarasota, FL 34240. Following is the advance agenda for the meeting.

Call in Number: 855-747-8824 (New)
Participant/Guest code: 859458 (New)

BOARD OF SUPERVISORS' MEETING AGENDA

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- 1. Consideration of the Minutes of the September 12, 2018 Board of Supervisors' Meeting

Business Matters

2. Appointment of Auditor Selection Committee
3. Ratification of Payment Authorizations No. 56 & 57
4. Review of District Financial Statements (under separate cover)

Other Business

- Staff Reports
 - District Counsel
 - District Engineer
 - District Manager
- Audience Comments and Supervisors Requests

Adjournment

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Minutes of the September 12, 2018
Board of Supervisors' Meeting

MINUTES OF MEETING

***BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT
Board of Supervisors Meeting
Wednesday, September 12, 2018
5800 Lakewood Ranch Blvd.
Sarasota, FL 34240
12:30 P.M.***

Present and constituting a quorum:

Ivory Crofoot
John Blakley
Pete Williams

Chairperson
Assistant Secretary
Assistant Secretary

Also present were:

Vivian Carvalho
Venessa Ripoll
Jim Schier
Trenton Tidwell

District Manager- Fishkind & Associates, Inc.
Fishkind & Associates, Inc.
Neal Communities
District Engineer- Kimley-Horn (via speaker phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Carvalho called to order at 12:35 pm the meeting of the Board of Supervisors of the Blackburn Creek Community Development District and proceeded with roll call. The persons in attendance are as outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the August 8, 2018 Board of Supervisors' Meeting

The Board reviewed the minutes.

On MOTION by Mr. Williams, seconded by Ms. Crofoot, with all in favor, the Board approved the minutes of the August 8, 2018 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

**Consideration of Supplemental
Investment Banking Agreement
with MBS**

Ms. Carvalho stated that this came in yesterday from Ed Bulleit. She explained that District staff wants to have this in place in anticipation of starting the Chapter 170 process for the next Bond Issuance for the District.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the Supplemental Banking Agreement with MBS.

FIFTH ORDER OF BUSINESS

**Ratification of Payment
Authorizations No. 54 & 55**

The Board reviewed Payment Authorizations No 54 & 55

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board ratified Payment Authorizations No. 54 & 55.

SIXTH ORDER OF BUSINESS

**Review of District Financial
Statements**

The Board reviewed the Financial Statements. Ms. Carvalho noted that the financial statements are through August 31, 2018.

On MOTION by Mr. Williams, seconded by Ms. Crofoot, with all in favor, the Board accepted the Financial Statements.

SEVENTH ORDER OF BUSINESS

Staff Reports

Attorney – Not Present

Engineer – No Report

Manager – Ms. Carvalho explained that there has been some correspondence from Ms. Ashton that the District is going to proceed with launching a Supplemental Assessment Methodology as well as an Engineer’s Report for the next Bond Issuance. She stated that the hope is to have that in place by the October meeting and starting the to launch the Bond Issuance process and close on bonds before the end of the Calendar Year. Ms. Carvalho asked if that is Mr. Schier’s understanding. Mr. Schier responded that it is not critical to have the Bond Issuance prior to the end of the Calendar Year. However, he wanted to get it all in place and then when construction is imminent then the District will issue Bonds then. He stated that Bonds will probably be issued the First Quarter of Calendar Year 2019.

Mr. Williams stated that starting in October the Board meetings have been changed to 12:15 p.m. instead of 12:30 p.m. Ms. Carvalho responded that it is correct. She will be working on the ads for the monthly meetings and will send invitation to all the Board Members of the meeting schedule. Furthermore, she will work with Mr. Schier on a monthly basis if the District is going to hold a meeting or cancel the meeting.

EIGHTH ORDER OF BUSINESS

Audience Comments and Supervisors Requests

There were no Supervisor requests and no audience comments.

NINTH ORDER OF BUSINESS

Adjournment

There was no additional business to discuss. Ms. Carvalho requested a motion to adjourn.

On MOTION by Mr. Williams, seconded by Ms. Crofoot, with all in favor, the September 12, 2018 Meeting of the Board of Supervisors of the Blackburn Creek Community Development District was adjourned.

Secretary/Assistant Secretary

Chair/Vice-Chair

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Appointment of Auditor Selection Committee

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Payment Authorizations No. 56 & No. 57

**BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 56

9/6/2018

Item No.	Payee	Invoice No.	General Fund
1	Business Observer Notice of public Hearing	18-02151S	\$ 48.13
2	Egis Insurance Renew Insurance Policy - 10/01/2018-10/01/2019	7521	\$ 5,778.00
3	Fishkind & Associates, Inc. FY 2019 Tax Roll Preparations	23270	\$ 7,500.00
		TOTAL	\$13,326.13

Secretary / Assistant Secretary

Chairman / Vice Chairman

Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
941-906-9386 x322

INVOICE

Legal Advertising

Invoice # 18-02151S

Date 08/31/2018

Attn:
Fishkind & Associates, Inc.
12051 CORPORATE BLVD.
ORLANDO FL 32817

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

Description

Amount

Serial # 18-02151S Notice of Public Meeting RE: Blackburn Creek Community Development District Published: 8/31/2018	\$48.13
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Important Message

Paid	()
Total	\$48.13

Payment is expected within 30 days of the first publication date of your notice.

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

The Business Observer makes every effort to ensure that its public notice advertising is accurate and in full compliance with all applicable statutes and ordinances and that its information is correct. Nevertheless, we ask that our advertisers scrutinize published ads carefully and alert us immediately to any errors so that we may correct them as soon as possible. We cannot accept responsibility for mistakes beyond bearing the cost of republishing advertisements that contain errors.

INVOICE



Customer	Blackburn Creek Community Development District
Acct #	174
Date	08/28/2018
Customer Service	Kristina Rudez
Page	1 of 1

Blackburn Creek Community Development District
 c/o Fishkind & Associates, Inc.
 12051 Corporate Blvd
 Orlando, FL 32817

Payment Information	
Invoice Summary	\$ 5,778.00
Payment Amount	
Payment for:	Invoice#7521
100118121	

Thank You

Please detach and return with payment



Customer: Blackburn Creek Community Development District

Invoice	Effective	Transaction	Description	Amount
7521	10/01/2018	Renew policy	Policy #100118121 10/01/2018-10/01/2019 Florida Insurance Alliance POL,EPLI,EBL,Herb & Pest - Renew policy Due Date: 9/27/2018	5,778.00

RECEIVED AUG 27 2018

Total			
\$ 5,778.00			

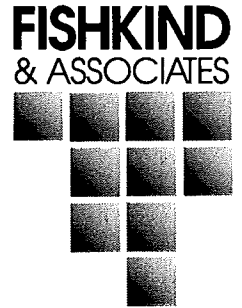
Thank You

*FOR PAYMENTS SENT OVERNIGHT:
 Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453*

Remit Payment To: Egis Insurance Advisors, LLC Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	(321)320-7665 cbitner@egisadvisors.com	Date
		08/28/2018

Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817

RECEIVED AUG 30 2018



Invoice

Blackburn Creek CDD
12051 Corporate Blvd.
Orlando, FL 32817

Invoice #:	23270
8/30/2018	

File: BlackburnCreekDM
BlackburnCreekDM

Blackburn Creek CDD

Services:	Amount
•Professional services rendered in the preparation and submission to Sarasota County for FY 2019 Tax Roll	7,500.00

Please include the invoice number on your remittance and submit to:
Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817
Ph: 407-382-3256
Fax: 407-382-3254
www.fishkind.com

Balance Due **\$7,500.00**

**BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 57

9/20/2018

Item No.	Payee	Invoice No.	General Fund
1	Board Member Meeting		
	Pete Williams	MTG09122018	\$ 200.00
	John Blakley	MTG09122018	\$ 200.00
	Ivory Crofoot	MTG09122018	\$ 200.00
2	Fishkind & Associates		
	District Management September 2018	23319	\$ 2,383.21
TOTAL			\$2,983.21

Secretary / Assistant Secretary

Chairman / Vice Chairman

**Blackburn Creek
COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: September 12, 2018

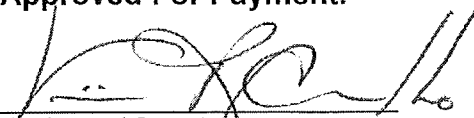
inv: MTG 09/12/2018

(\$200.00 per Supervisor per Meeting)

Board Members:	Present	Absent	Fee
Dale Weidemiller	_____	_____	
Pete Williams	_____ ✓	_____	\$ 200.00
John Blakley	_____ ✓	_____	\$ 200.00
Ivory Crofoot	_____ ✓	_____	\$ 200.00
Eddie Guadette	_____	_____	

Total: \$ 600.00

Approved For Payment:

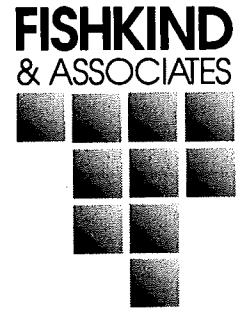


Chairman / Secretary

September 12, 2018

Date

Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817



Invoice

RECEIVED SEP 17 2018

Blackburn Creek CDD
12051 Corporate Blvd.
Orlando, FL 32817

Invoice #:	23319
9/11/2018	

File: BlackburnCreekDM
BlackburnCreekDM

Blackburn Creek CDD

Services:	Amount
District Management Fee: Sept 2018	2,083.33
Website Fee	125.00
Postage	8.06
Conference Calls	5.68
UPS	161.14

**Please include the invoice
number on your remittance
and submit to:**

**Fishkind & Associates, Inc.
12051 Corporate Blvd.
Orlando, FL 32817
Ph: 407-382-3256
Fax: 407-382-3254
www.fishkind.com**

Balance Due

\$2,383.21

Account Summary Report

Date Range: August 1, 2018 to August 31, 2018
 Meter Group: All Meters
 Meter 1W00 - 1376538 OLD at ORLANDO, FL
 Meter 4W00 - 0347354 at ORLANDO, FL

Meter Details

Location	Meter Name	Serial Number	PbP Account Number
ORLANDO, FL	4W00 - 0347354	0347354	24978470
ORLANDO, FL	1W00 - 1376538 OLD	1376538	24978470

Account Summary

Account	Sub Account	Pieces	Total Charged
Blackburn Creek		12	\$8.060
Grand Total			\$8.060

invoice

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INVOICE NUMBER 26278191
 INVOICE DATE 07/31/2018
 ACCOUNT NO. 7945016
 DUE DATE 08/30/2018
 TAX ID
 AMOUNT DUE USD\$897.88

TOTAL MODERATOR CHARGES USD\$67.87

TOTAL STATE TAX/OTHER 0.00

TOTAL USF/OTHER 7.46

TOTAL PRE-TAX 60.41

LOCATION Orlando, FL

MODERATOR 1640295 - Vivian Carvalho

BILLING REF# 3

BILLING REF# 2

BILLING REF# 1

BILLING REF# 4

CONF. NO	COST CENTER	CONF. DATE	CONF. TITLE / NAME / ANI	TIME	SERVICE	ACCESS TYPE	PERSONS	UNITS	RATE	CHARGE	TAX	CALL TOTAL
5188863		07/05/2018	19043800948	1:55PM - 1:58PM	GLOBALMEET@ AUDIO	TOLL FREE	1	3	0.09/MIN	0.27	0.06	0.33
5188863		07/05/2018	19043800948	1:57PM - 2:00PM	GLOBALMEET@ AUDIO	TOLL FREE	1	3	0.09/MIN	0.27	0.06	0.33
5188863		07/06/2018	14079487908	10:58AM - 11:01AM	GLOBALMEET@ AUDIO	TOLL FREE	1	3	0.09/MIN	0.27	0.06	
		07/06/2018	13867880820	10:58AM - 11:40AM	GLOBALMEET@ AUDIO	TOLL FREE	1	42	0.09/MIN	3.78	0.90	
		07/06/2018	14079487908	10:59AM - 11:40AM	GLOBALMEET@ AUDIO	TOLL FREE	1	41	0.09/MIN	3.69	0.87	
		07/06/2018	14073823256	10:59AM - 11:40AM	GLOBALMEET@ AUDIO	TOLL FREE	1	41	0.09/MIN	3.69	0.87	14.13
		07/06/2018	18505663413	10:55AM - 11:16AM	GLOBALMEET@ AUDIO	TOLL FREE	1	21	0.09/MIN	1.89	0.45	
5188863		07/10/2018	14072562503	10:57AM - 11:16AM	GLOBALMEET@ AUDIO	TOLL FREE	1	19	0.09/MIN	1.71	0.40	4.45
		07/10/2018	14073823256	11:25AM - 12:59PM	GLOBALMEET@ AUDIO	TOLL FREE	1	94	0.09/MIN	8.46	2.01	
		07/10/2018	18504252362	11:25AM - 12:26PM	GLOBALMEET@ AUDIO	TOLL FREE	1	61	0.09/MIN	5.49	1.30	
		07/10/2018	19047536316	11:26AM - 12:59PM	GLOBALMEET@ AUDIO	TOLL FREE	1	93	0.09/MIN	8.37	1.98	
		07/10/2018	14077441172	11:35AM - 11:38AM	GLOBALMEET@ AUDIO	TOLL FREE	1	3	0.09/MIN	0.27	0.06	
		07/10/2018	19044911748	11:37AM - 12:59PM	GLOBALMEET@ AUDIO	TOLL FREE	1	82	0.09/MIN	7.38	1.76	
		07/10/2018	18502945184	12:23PM - 12:59PM	GLOBALMEET@ AUDIO	TOLL FREE	1	36	0.09/MIN	3.24	0.77	41.09
5188863		07/10/2018	14073823256	1:27PM - 3:46PM	GLOBALMEET@ AUDIO	TOLL FREE	1	139	0.09/MIN	12.51	2.97	
		07/10/2018	19042810800	1:45PM - 1:48PM	GLOBALMEET@ AUDIO	TOLL FREE	1	3	0.09/MIN	0.27	0.06	
		07/10/2018	19042810800	1:53PM - 3:54PM	GLOBALMEET@ AUDIO	TOLL FREE	1	121	0.09/MIN	10.89	2.59	29.29
		07/10/2018	19413043400	12:24PM - 12:43PM	GLOBALMEET@ AUDIO	TOLL FREE	1	19	0.09/MIN	1.71	0.40	
		07/11/2018	19413797634	12:26PM - 12:43PM	GLOBALMEET@ AUDIO	TOLL FREE	1	17	0.09/MIN	1.53	0.37	
5188863		07/11/2018	19413043400	12:26PM - 12:43PM	GLOBALMEET@ AUDIO	TOLL FREE	1	15	0.09/MIN	1.35	0.32	5.68
		07/11/2018	19413281111	12:28PM - 12:43PM	GLOBALMEET@ AUDIO	TOLL FREE	1	43	0.09/MIN	3.87	0.92	
		07/11/2018	19447131116	12:53PM - 1:36PM	GLOBALMEET@ AUDIO	TOLL FREE	1	39	0.09/MIN	3.51	0.83	
		07/11/2018	14073987786	12:57PM - 1:36PM	GLOBALMEET@ AUDIO	TOLL FREE	1	38	0.09/MIN	3.42	0.81	
		07/11/2018	19413281111	12:58PM - 1:36PM	GLOBALMEET@ AUDIO	TOLL FREE	1	37	0.09/MIN	3.33	0.79	
		07/11/2018	19413043400	12:59PM - 1:36PM	GLOBALMEET@ AUDIO	TOLL FREE	1	25	0.09/MIN	2.25	0.53	
		07/11/2018	19413043400	12:59PM - 1:24PM	GLOBALMEET@ AUDIO	TOLL FREE	1	7	0.09/MIN	0.63	0.15	21.04
		07/11/2018	19447488080	1:00PM - 1:07PM	GLOBALMEET@ AUDIO	TOLL FREE	1	7	0.09/MIN	0.63	0.15	

UPS No: 1Z1Y9R280292212634		Receiver	33.83	27.06
Pickup Date	07/24/2018	U.S. BANK, N.A.-CDD	2.71	2.17
Service Level	2nd Day	EP-MN-01LB		
Weight	Letter	1200 ENERGY PARK DRIVE		
Zone	206	SAINT PAUL		
Payer	Shipper	MN 55108		
		LOCKBOX SERVICES-12-		
		JENNIFER GLASGOW	36.54	29.23
Bill Reference: Amlia, Lkwd R, Wyn W, Bickbrn, Silv			36.54	29.23
Amlia, Lkwd R, Wyn W, Bickbrn, Silv		1 count		

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161.14

UPS No: 1Z1Y9R280391218585	Shipper	Receiver		
Pickup Date: 07/13/2018	FISHKIND & ASSOCIATES	U.S. BANK, N.A.-CDD		
Service Level: Commercial Ground	12051 CORPORATE BLVD	EP-MN-01LB		
Weight: 1 lb	ORLANDO	1200 ENERGY PARK DRIVE		
Zone: 006	FL 32817	SAINT PAUL		
Payer: Shipper	AMANDA LANE	MN 55108		
		LOCKBOX SERVICES-12-		
Bill Reference: Black,BCID,North,Silver,Towne				
Black,BCID,North,Silver,Towne			1 count	
Total			12.83	10.26
Sub Total			12.83	10.26

Freight 11.95 9.56
Fuel Surcharge 0.88 0.70

2.05



Invoice No 1808159878
 Invoice Date 08/29/2018
 Account No W203899987/1Y9R28
 Account FISHKIND & ASSOCIATES

Original Charges

Invoice Detail

		Billing		List Discount	
		Price	Price	Price	Price
UPS No: 1Z1Y9R280395031902	Shipper				
Pickup Date 08/17/2018	FISHKIND & ASSOCIATES				
Service Level Commercial Ground	12051 CORPORATE BLVD				
Weight 1 lb	ORLANDO				
Zone 006	FL 32817				
Payer Shipper	JENNIFER GLASGOW				
Bill Reference: GID, Grove Resort, MID, Bickburn, Sivr					
GID, Grove Resort, MID, Bickburn, Sivr					
Receiver					
U.S. BANK, N.A.-CDD					
EP-MN-01LB					
1200 ENERGY PARK DRIVE					
SAINT PAUL					
MN 55108					
LOOKBOX SERVICES-12-					
Freight		11.95		9.56	
Fuel Surcharge		0.88		0.70	
Total		12.83		10.26	
Sub Total		12.83		10.26	

2.05

UPS No: 1Z1Y9R280192609511	Shipper:	Receiver:	Freight	61.28
Pickup Date: 08/03/2018	FISHKIND & ASSOCIATES	U.S. BANK, N.A.-CDD	Fuel Surcharge	5.94
Service Level: Next Day Air	12051 CORPORATE BLVD	EP-MN-01LB		4.75
Weight: 1 lb	ORLANDO	1200 ENERGY PARK DRIVE		
Zone: 106	FL 32817	SAINT PAUL		
Payer: Shipper	JORGE MORALES	MN 55108		
		LOCKBOX SERVICES-12-	Total	82.54
Bill Reference: Blackburn creek	blackburn creek	1 count	Sub Total	66.03
UPS No: 1Z1Y9R280293186680	Shipper:	Receiver:	Freight	27.06
Pickup Date: 08/01/2018	FISHKIND & ASSOCIATES	U.S. BANK, N.A.-CDD	Fuel Surcharge	2.10
Service Level: 2nd Day	12051 CORPORATE BLVD	EP-MN-01LB		
Weight: Letter	ORLANDO	1200 ENERGY PARK DRIVE		
Zone: 206	FL 32817	SAINT PAUL		
Payer: Shipper	JENNIFER GLASGOW	MN 55108		
		LOCKBOX SERVICES-12-	Total	36.46
Bill Reference: Blackburn Creek	Blackburn Creek	1 count	Sub Total	29.16

UPS No: 1Z1Y9R280399327854	Shipper:	Receiver:	Freight	9.56
Pickup Date: 08/10/2018	FISHKIND & ASSOCIATES	U.S. BANK, N.A.-CDD	Fuel Surcharge	0.70
Service Level: Commercial Ground	12051 CORPORATE BLVD	EP-MN-01LB		
Weight: 1 lb	ORLANDO	1200 ENERGY PARK DRIVE		
Zone: 006	FL 32817	SAINT PAUL		
Payer: Shipper	JENNIFER GLASGOW	MN 55108		
		LOCKBOX SERVICES-12-	Total	10.26
Bill Reference: Blackburn Creek	Blackburn Creek	1 count	Sub Total	10.26
UPS No: 1Z1Y9R280297599861	Shipper:	Receiver:	Freight	27.06
Pickup Date: 08/14/2018	FISHKIND & ASSOCIATES	U.S. BANK, N.A.-CDD	Fuel Surcharge	2.17
Service Level: 2nd Day	12051 CORPORATE BLVD	EP-MN-01LB		
Weight: Letter	ORLANDO	1200 ENERGY PARK DRIVE		
Zone: 206	FL 32817	SAINT PAUL		
Payer: Shipper	BLACKBURN CREEK CDD	MN 55108		
		LOCKBOX SERVICES-12-	Total	29.23
Bill Reference: Blackburn Creek CDD	Blackburn Creek CDD	1 count	Sub Total	29.23

134.68

UPS No: 1Z1Y9R280191963096
Pickup Date: 08/02/2018
Service Level: Next Day Air
Weight: 1 lb
Zone: 106
Payer: Shipper

Shipper:
 FISHKIND & ASSOCIATES
 12051 CORPORATE BLVD
 ORLANDO
 FL 32817
 JORGE MORALES

Receiver:
 U.S. BANK, N.A.-CDD
 EP-MN-01LB
 1200 ENERGY PARK DRIVE
 SAINT PAUL
 MN 55108
 LOCKBOX SERVICES-12-

Freight	76.60	61.28
Fuel Surcharge	5.94	4.75
Total	82.54	66.03
Sub Total	82.54	66.03

Bill Reference: parker,beach,silverleaf,blackburn
 parker,beach,silverleaf,blackburn 1 count

16.51

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

District Financial Statements
(under separate cover)