

Blackburn Creek Community Development District

12051 Corporate Boulevard, Orlando, FL 32817

Phone 407-723-5900; Fax 407-723-5901

www.blackburncreekcdd.com

The meeting of the Board of Supervisors for the Blackburn Creek Community Development District will be held **Wednesday, January 13, 2021 at 12:00 p.m.** located at **5800 Lakewood Ranch Blvd, Sarasota, FL 34240**. The following is the proposed agenda for this meeting.

Call in number: 1-844-621-3956 (New)

Passcode: 790 562 990 # (New)

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Call to Order
- Roll Call
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*

General Business Matters

1. Consideration of the Minutes of the December 9, 2020 Board of Supervisors' Meeting
2. Consideration of Resolution 2021-03, Updating Registered Agent
3. Discussion Regarding Synovus Bank Fees
4. Ratification of Payment Authorizations 131-- 136
5. Review of District Financial Statements (under separate cover)

Other Business

- Staff Reports
 - District Counsel
 - District Engineer
 - District Manager
- Audience Comments
- Supervisors Requests

Adjournment



**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Consideration of the Minutes of the December 9,
2020 Board of Supervisors' Meeting

MINUTES OF MEETING

**BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES
Wednesday, December 9, 2020 12:00 P.M.
5800 Lakewood Ranch Blvd., Sarasota, FL 34240**

Board Members Present via Speaker or in Person:

Pete Williams	Chairperson
Dale Weidemiller	Vice Chairman
John Blakley	Assistant Secretary
Kevin Johnson	Assistant Secretary
Jerald Dell	Assistant Secretary (via phone)

Also Present via Speaker or in Person:

Vivian Carvalho	District Manager-PFM Group Consulting, LLC	
Venessa Ripoll	Assistant District Manager- PFM Group Consulting, LLC (via phone)	
Ed Vogler	District Counsel- Vogler Ashton	(via phone)
Bill Conerly	District Engineer- Kimley-Horn	(via phone)
Jim Schier	Neal Communities	
John Leinaweaver	Neal Communities	
Sandy Foster	Neal Communities	(joined meeting in progress)
Janice Snow	Neal Communities	(joined meeting in progress)

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

Ms. Carvalho called to order at 12:04 p.m. the meeting of the Board of Supervisors of the Blackburn Creek Community Development District and proceeded with roll call. The persons in attendance via speaker phone are outlined above.

Public Comment Period

There were no public comments at this time.

SECOND ORDER OF BUSINESS

General Business Matters

**Consideration of the Minutes of
the October 14, 2020 Board of
Supervisors Meeting**

The Board reviewed the Minutes of the October 14, 2020 Board of Supervisors Meeting.

On MOTION by Mr. Williams, seconded by Mr. Johnson, with all in favor,
the Board approved the October 14, 2020 Board of Supervisors Meeting.

**Update of Project Status
Completion from District Engineer**

Mr. Conerly provided an overview of the graphs for the Bond Issuance Project Status. The associated certification and turnover for Phase 2A and Phase 1B have delayed the turnover of Phase 1 and Phase 2 ERPs. Within the first quarters of next year the District should be completely done with the Capital Projects on Blackburn Creek CDD.

Mr. Vogler stated the Engineer's Report has some inconsistencies. Only portions of the stormwater management system were publicly financed. It includes pipes, curbs, and gutters but not the ponds. The document does not reflect what the Bond were issued for. It reflects the maximum Capital Improvement Program that might be pursued by the District but what becomes publicly funded is what becomes subsequently closed in the Bond Program. The ponds are privately owned and do not belong to the CDD.

The Board asked Mr. Conerly to provide a report outlining what is privately owned and what is owned by the District to date without getting into discussion of the construction. Mr. Conerly will provide a report at the January's meeting.

Ms. Snow joined the meeting in progress at 12:13 p.m.

**Consideration of Resolution 2021-
02, Consideration of Revised
Updated Adopted Budget for
Fiscal Year 2020**

The Board reviewed Resolution 2021-02, Consideration of Revised Updated Adopted Budget for Fiscal Year 2020.

On MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor,
the Board approved Resolution 2021-02, Consideration of Revised Updated
Adopted Budget for Fiscal Year 2020.

**Ratification of Payment
Authorizations 131 - 132**

The Board reviewed Payment Authorizations 131 -132.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board Ratified Payment Authorizations 131-132.

Review of District Financial Statements

The Board reviewed the District Financials through November 30, 2020

On MOTION by Mr. Weidemiller, seconded by Mr. Williams, with all in favor, the Board accepted the District Financials through November 30, 2020.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No Report

District Engineer – No Report

District Manager – Ms. Carvalho stated the District Management Team is still working on getting the Board Members to fill the two seats. The District has until the January's meeting. She and Mr. Leinaweaver will continue to work with the HOA and send out an eblast of the rules for District Board of Supervisors and try to increase interest.

FOURTH ORDER OF BUSINESS

Audience Comments and Supervisors Requests

There were no Supervisor requests or audience comments.

FIFTH ORDER OF BUSINESS

Adjournment

There was no additional business to discuss. Ms. Carvalho requested a motion to adjourn.

On MOTION by Mr. Weidemiller seconded by Mr. Johnson, with all in favor, the December 9, 2020 Meeting of the Board of Supervisors of the Blackburn Creek Community Development District was adjourned at 12:25 P.M.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Consideration of Resolution 2021-03, Updating
Registered Agent

RESOLUTION 2021-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Blackburn Creek Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Sarasota County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. Vivian Carvalho is hereby designated as the Registered Agent for the Fieldstone Community Development District.

SECTION 2. The District's Registered Office shall be located at 12051 Corporate Blvd. Orlando, FL 32817

SECTION 3. In accordance with Section 189.014, *Florida Statutes*, the District's Secretary is hereby directed to file certified copies of this Resolution with Sarasota County, and the Florida Department of Economic Opportunity.

SECTION 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this 13th day of January, 2021.

ATTEST:

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Discussion Regarding Synovus Bank Fees

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Ratification of Payment Authorizations 131-136

BLACKBURN CREEK COMMUNITY DEVELOPMENT DISTRICT

Payment Authorizations 131-136

PA #	Description	Amount	Total
131	Sarasota Herald Tribune	\$277.75	\$277.75
132	PFM Group Consulting	\$2,500.00	
	Sarasota Herald Tribune	\$154.00	
			\$2,654.00
133	PFM Group Consulting	\$42.12	
	Vglobal Tech	\$125.00	
	Vogler Ashton	\$756.00	
			\$923.12
134	PFM Group Consulting	\$500.00	
	Sarasota Herald-Tribune	\$277.75	
	Supervisor Fees	\$1,000.00	
	US Bank- 11/01/2020 - 09/30/2021	\$3,522.87	
	US Bank 10/01/2021 - 10/31/2021	\$320.26	
	Vglobal Tech- December Website	\$125.00	
			\$5,745.88
135	PFM Group Consulting	\$2,500.00	
	Vogler Ashton	\$592.00	
			\$3,092.00
136	Deluxe	\$182.10	
	PFM Group Consulting	\$13.56	
			\$195.66

**BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 131

11/6/2020

Item No.	Payee	Invoice No.	General Fund	Fiscal Year
1	Sarasota Herald Tribune Legal Advertising on 11/04/2020	SC52G0S614	\$ 277.75	FY 2021

TOTAL \$ 277.75

-	FY 2020
277.75	FY 2021

Vivian Carvalho

Secretary / Assistant Secretary

[Signature]

Chairman / Vice Chairman

RECEIVED
By Amanda Lane at 10:14 am, Nov 09, 2020

**BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 132

11/13/2020

Item No.	Payee	Invoice No.	General Fund	Fiscal Year
1	PFM Group Consulting DM Fee: November 2020	DM-11-2020-0058	\$ 2,500.00	FY 2021
2	Sarasota Herald Tribune Legal Advertising on 10/07/2020	SC52G0S4WQ	\$ 154.00	FY 2021
TOTAL			\$ 2,654.00	

-	FY 2020
2,654.00	FY 2021

Vivian Carvalho

Secretary / Assistant Secretary



Chairman / Vice Chairman

RECEIVED

By Amanda Lane at 9:48 am, Nov 16, 2020

**BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 133

11/20/2020


Item No.	Payee	Invoice No.	General Fund	Fiscal Year
1	PFM Group Consulting October Reimbursables	OE-EXP-11-06	\$ 42.12	FY 2021
2	VGlobalTech November Website Maintenance	2113	\$ 125.00	FY 2021
3	Vogler Ashton General Counsel Through 10/31/2020	6283	\$ 756.00	FY 2021

TOTAL	\$ 923.12
--------------	------------------

-	FY 2020
923.12	FY 2021



Secretary / Assistant Secretary



Chairman / Vice Chairman

**BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 134

12/11/2020

Item No.	Payee	Invoice No.	General Fund
1	PFM Group Consulting Reamortization Schedules for 11/01/2020 Call	112765	\$ 500.00
2	Sarasota Herald-Tribune Legal Advertising on 12/02/2020	SC55G0S6SL	\$ 277.75
3	Supervisor Fees - 12/09/2020 Meeting Dale Weidemiller	--	\$ 200.00
	Pete Williams	--	\$ 200.00
	John Blakley	--	\$ 200.00
	Kevin Johnson	--	\$ 200.00
	Jerald Dell	--	\$ 200.00
4	US Bank Series 2015 Trustee Services 11/01/2020 - 09/30/2021	5948741	\$ 3,522.87
	Series 2015 Trustee Services 10/01/2021 - 10/31/2021	5948741	\$ 320.26
5	VGlobalTech December Website Maintenance	2188	\$ 125.00
TOTAL			\$ 5,745.88

Venessa Ripoll

Secretary / Assistant Secretary



Chairman / Vice Chairman

RECEIVED

By Amanda Lane at 3:18 pm, Dec 14, 2020

**BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 135

12/18/2020

Item No	Payee	Invoice No	General Fund
1	PFM Group Consulting DM Fee: December 2019	DM-12-2020-0005	\$ 2,500.00
2	Vogler Ashton General Counsel Through 11/30/2020	6380	\$ 592.00
TOTAL			\$ 3,092.00

Venessa Ripoll
Secretary / Assistant Secretary


Chairman / Vice Chairman

RECEIVED

By Amanda Lane at 9:30 am, Dec 23, 2020

**BLACKBURN CREEK
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 136

12/24/2020

Item No.	Payee	Invoice No.	General Fund
1	Deluxe Check Order	2048615631	\$ 182.10
2	PFM Group Consulting November Reimbursables	OE-EXP-12-06	\$ 13.56
TOTAL			\$ 195.66

Venessa Ripoll

Secretary / Assistant Secretary



Chairman / Vice Chairman

RECEIVED

By Amanda Lane at 11:55 am, Dec 24, 2020

**BLACKBURN CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Review of District Financial Statements
(under separate cover)